



## EXHIBITOR CHECK LIST

Please print a copy of this checklist to assist you in planning for the Show. If you require the following services, take advantage of **early booking discounts**, deadlines noted below.

**Please check your exhibitor manual for details.**

	DEADLINE DATE	
• Tent Permit (Over 646sq feet only)	August 6, 2024	<input type="checkbox"/>
• Food Sampling/Permit	August 2, 2024	<input type="checkbox"/>
• Customs & Warehousing	August 15, 2024	<input type="checkbox"/>
• WIFI	August 15, 2024	<input type="checkbox"/>
• Materials Handling & In-Booth Forklift	August 26, 2024	<input type="checkbox"/>
• Show Decorator (Furniture, accessories, etc.)	August 27, 2024	<input type="checkbox"/>
• Electrical	August 26, 2024	<input type="checkbox"/>
• Plan for shipments to arrive on:	September 4, 2024	<input type="checkbox"/>

**The show is over Sunday at 5pm. Booths may not be torn down prior to this.  
Please plan accordingly.**